

**MONTROSE CITY COUNCIL MEETING**  
**UN-APPROVED MINUTES –JULY 8th, 2025**

On **JULY 8th, 2025**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:03pm. **Roll Call:** Council members: Vogel, Binder and Scheff were present. Council member Hanisch arrived at 6:07pm. Finance Officer Siemonsma present. Maintenance Hanisch present. City residents not present. Seasonal campers present. Quorum present. Rules of Decorum stated by Painter.

Action 25-100

Moved by council Binder, seconded by council Scheff for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 25-101

Moved by council Scheff, seconded by council Binder for approval of the June 10<sup>th</sup> and June 19th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

**SPECIAL TOPICS:**

FO updated council and mayor regarding the FEMA funds that were projected vs what actually was received for the June 2024 flooding event.

Action 25-102

Moved by council Vogel, seconded by council Scheff, for approval to amend the Automatic Budget Supplement from \$93,703.56 to \$88,503.33 to reflect correct FEMA revenue for 2024 flooding event. **Roll Call:** All favored no opposition. Motion carried.

Resident Fockler was not present to discuss his Music Festival.

Public hearing of anyone regarding property: 204 Elder Street. A variance application was filed for a new fence in the right of way. The Zoning team approved the location of the fence provided an agreement be signed by the property owner, stating the city is not liable for any damages to the fence due to the approved location. No public comment was made on the variance for this property.

**OLD BUSINESS:**

(2) Housing grants are being reviewed on the state and federal level. No new updates.

City Punch list reviewed by council team. Water fountain in the community center is constantly plugged, therefore the FO asked the council to remove the problem. FEMA spending plans include the reported street repairs plus chip sealing the south side of Montrose to include Lynn Avenue. FO obtained 2 chip seal bids, one from the county and one from Seal Pros, Inc in Harrisburg. County came in with the lowest bid.

Action 25-103

Moved by council Vogel, seconded by council Binder, for approval to remove the water fountain in the community center due to chronic draining issues. **Roll Call:** All favored no opposition. Motion carried.

Action 25-104

Moved by council Hanisch, seconded by council Vogel, for approval to chip seal the south half of Montrose from Main street to Michael circle with the county hwy department. **Roll Call:** All favored no opposition. Motion carried.

**NEW BUSINESS:**

Sheriff Reports reviewed.

Council and Mayor reviewed the proposed Voting Ward maps provided by GIS Secog to correlate with a new Ordinance being established for ward boundaries. This new map has to follow state laws regarding the most current census population count and ethnicity groups within Montrose city limits.

Action 25-105

Moved by council Vogel, seconded by council Scheff, for approval to accept Map #2 as their updated Voting Ward Map in correlation with an updated Ordinance. **Roll Call:** All favored no opposition. Motion carried.

Action 25-106

Moved by council Binder, seconded by council Vogel, for approval of the 1<sup>st</sup> reading of ORD No. 2025-003 Boundaries, Wards and Voting Precincts. **Roll Call:** All favored no opposition. Motion carried.

An updated Zoning map has been completed by SECOG to reflect the current zoning areas per passed ordinance history. This map was reviewed by the council team.

Susan Painter was elected June 17<sup>th</sup> as Mayor for a 2 year term. Mayor Oath was read aloud by Painter.

#### Action 25-107

Moved by council Hanisch, seconded by council Vogel, for approval to appoint Alex Binder as council president, Nick Vogel as Vice President, Justin Scheff over utilities, Jasen Hanisch and Nick Vogel over Parks/Rec, Susan Painter over Finance and Jasen Hanisch over the streets department. **Roll Call:** All favored no opposition. Motion carried.

Council Vogel expressed a budget request for possible CIP replacement along 1<sup>st</sup> Avenue. Vogel asked maintenance Hanisch to reach out to Twedt for a quote on that street project.

FO explained the proposed budget policy to the council and mayor regarding public funding requests. A prior Resolution 002-2019 was also discussed regarding donations and loans to individuals and organizations. FO reached out to the city attorney with questions about appropriateness and laws regarding donations from cities. Other cities allow donations to be made to certain non-profit organizations with active budget/donation policies in place and resolutions in place to protect tax payer funds. FO asked the council to redo the donation resolution to provide flexibility to help non-profits through annual budget requests. FO asked the council and mayor to approve a budget/donation policy for public funding requests. FO also discussed tax evasion laws and appropriateness of organizations asking the city to funnel money through government accounting to avoid paying taxes. FO discussed unused budget accumulation in the general operating fund. This issue can be fixed with annual budgeting using a cash applied approach as long as a minimum amount in GF is established via Resolution.

Resolution #2025-006 Set Donations/Budgetary Policy will be reworded to include verbiage about donations to non-profit organizations. This resolution will be proposed again in August's meeting for approval.

#### Action 25-108

Moved by council Hanisch, seconded by council Binder, for approval and activation of the Budget/Donation Policy regarding public requests for funding and support. **Roll Call:** All favored no opposition. Motion carried.

2026 budget discussions included SMGA membership for economic development education for the council members and mayor for 2026. This requires monthly meeting participation in meetings in SF by council members. FO is in need of a new computer and software, as well as the maintenance computer in office is not working well. Finance computer software is so out of date, software updates cannot be done and accounting help from Banyon is hindered. Sherriff increase from county was discussed, front footage tax levy was discussed, youth sports organization annual pledge was discussed, MAF grant inquiry with the Legion and Busy Bees was discussed for a new Hwy38 sign replacement. Montrose loan debt discussed, Campground and Odell funds discussed, equipment and shop needs for 2026 discussed, and street repairs for 2025, 2026 discussed.

#### Action 25-109

Moved by council Scheff, seconded by council Hanisch for approval to transfer \$78,500 from the over funded ODELL MM account back into the Campground MM account. **Roll Call:** All favored no opposition. Motion carried.

### **DEPARTMENT REPORTS**

Maintenance Hanisch discussed dust control issues down by CFC. A bid was received to mag treat the road in front of the shop for just over \$1,000. The council discussed long term plans with CFC to help alleviate the dust problems in town due to the nature of the business. FO will double check with the county register of deeds to make sure CFC owns the alleyway in front of the shop. Mag treating all the dirt roads near CFC including E Main street is probably going to run around \$3000 or more per treatment. The council discussed cost sharing the responsibility for mag treatment to keep the dust under control for our citizens.

City pastureland maintenance plans for future was discussed. Council Hanisch will reach out to Zimmer to see if they want to continue to cut the grassland to keep the noxious weeds down.

Maintenance Hanisch stated that the aeration technique at the sewer pond #1 is going great and working well.

FO published Vegetation ORD in July for vegetation nuisance special assessment application with county. Pool is short staffed due to losing a lifeguard for the season after an injury. FO prepared council for possible overtime pay due to unforeseen circumstances as well as managers acting in lifeguard roles with expired certifications.

End of month Campground and Pool Rev/Exp reviewed by council.

End of month bank account balances reviewed by council.

### **JULY VOUCHERS:**

#### **PAID Between Meetings**

29553e	FEDERAL TAX PAYMENT	6/20/25	\$1,227.92	Payroll Taxes
29554e	FEDERAL TAX PAYMENT	7/3/25	\$2,177.59	Payroll Taxes
00029e	CAMPSPOT	6/16/25	\$328.50	Camp Reservation Fees
00030e	CAMPSPOT	7/3/25	\$419.00	Camp Reservation Fees
00031e	CLOVER CONNECT	7/3/25	\$217.60	ACH Card Fees for Campground
30716	JEFF GARRETT	7/1/25	\$108.91	UB Deposit Reimbursement
29556e	SD DLR	7/3/25	\$2.25	2nd Quarter DLR Reporting 2025

30704	SD DOR	6/12/25	\$150.00	Webs Pub On-Off Sale license
29555e	SD DOR	7/3/25	\$216.53	Monthly Garbage Tax Reporting
30714	SD RETIREMENT SYSTEM	7/1/25	\$736.14	Monthly Reporting
30715	THE SECURITY STATE BANK	7/1/25	\$1,405.76	Pool; Election; Camp; Shop; Comm Center
29557e	MISCELLANEOUS	6/30/25	\$7.00	Nuvei UB Billing Chargeback

**PAID at Council Meeting**

30717	#1 BREAK TIME PORTABLES	7/8/25	\$450.00	Handicap PortaPotty Rentals (2)
30718	A&B BUSINESS	7/8/25	\$238.98	Monthly IT Service; Printer Contract
30719	ADDY DISPOSAL	7/8/25	\$3,274.00	Monthly Garbage Fee
30720	BADGER METER	7/8/25	\$57.56	Monthly cellular/network fees
30721	BIERSCHBACH EQUIP	7/8/25	\$420.60	Auger/Construction Tube for SB scoreboard in- install
30722	CITY OF MONTROSE	7/8/25	\$608.90	Monthly UB Bill
30723	CURT HAHN	7/8/25	\$94.87	BacT Water Sample Fees
30741	DELL RAPIDS LAW FIRM	7/8/25	\$506.00	Lawyer Fees
30724	EIE ELECTRIC, INC	7/8/25	\$1,265.95	SB Scoreboard Electrical work
30725	GOLDEN WEST	7/8/25	\$311.28	Monthly Office Phone Bill
30726	HANISCH PROPERTIES & REPAIR	7/8/25	\$510.00	Post Holes for Scoreboard
30727	HAWKINS, INC.	7/8/25	\$2,063.89	Pool Chems
30728	JOSH HANISCH	7/8/25	\$147.00	Fuel Reimbursement
30729	KINGBROOK RURAL WATER	7/8/25	\$5,955.20	Monthly Water Purchase-Usage
30730	MCCOOK CO. AUDITOR	7/8/25	\$1,733.50	Monthly Sheriff Fee
30731	MCCOOK CO. EMS, INC.	7/8/25	\$762.06	Monthly Ambulance Fee
30732	MENARDS	7/8/25	\$38.96	Shop needs; blades; tire tube
30733	MIDAMERICAN ENERGY	7/8/25	\$69.10	Prior month Usage
30742	MONTROSE GAS PLUS	7/8/25	\$134.57	Fuel for city equipment
30734	NEW CENTURY PRESS	7/8/25	\$366.42	Zoning Public Notices; Minutes Mtg; Election; Resolu- tion
30735	NICOLE SIEMONSMA	7/8/25	\$159.60	Fuel Reimbursement
30736	PFEIFER IMPLEMENT	7/8/25	\$448.06	Tiller Rental for Camp Sites Maint.
30737	SF PUBLIC HEALTH LAB	7/8/25	\$15.00	BacT Water Sample Fees
30738	TEAM LAB	7/8/25	\$1,925.00	Sewer Pond Treatment Tabs
30740	SOUTHEASTERN ELECTRIC COOP	7/8/25	\$4,378.34	Monthly Electric Bill
30739	US BANK, N.A.	7/8/25	\$11,703.04	Loan: DW1 / CW2
	TOTAL PAID:		\$44,635.08	

**Pay-  
roll**

	Finance Officer		\$4,240.00	2 pay periods - June
	Park Attendant		\$481.04	June Payroll
	Seasonal Mowers		\$285.88	June Payroll
	Seasonal Pool Staff		\$4,698.50	June Payroll
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Technician		\$1,939.49	2 pay periods - June
	TOTAL SALARIES:		\$11,744.91	
	<b>GRAND TOTAL:</b>		<b>\$56,379.99</b>	

Action 25-110

Moved by council Hanisch, seconded by council Scheff for approval of bills paid between meetings and bills paid at council meeting.

**Roll Call:** All favored no opposition. Motion carried.

Hearing of those present: Seasonal camper Paplow came to discuss mowing concerns in their areas. Maintenance Hanisch explained that the decks on the mowers were too high to prevent grass burnout, but the decks have since been lowered. Hanisch also stated he would touch base with the mowers on their mowing schedule, instead of mowing on a Monday, mowing on a Thursday if possible. Seasonal campers made mention of how nice the pool house looks and enjoys supporting local businesses in town. Paplow complained about internet access problems. Council Hanisch asked the FO to reach out to Golden West to look into a repeater to extend bandwidth to the north. Paplow complained about providing insurance to the city on his RV. Council members explained that the city is following insurance guidelines and it is in the city's best interest to keep this in their policy for liability purposes. Seasonal camper asked to run

his AC unit during the week when they are not here in Montrose, and council Hanisch recommended they turn it off when they are not here both for the benefit of the camper risking AC problems and also the city utility bills.

Action 25-111

Moved by council Hanisch, seconded by council Scheff to enter into Executive Session at 8:28pm. **Roll Call:** All favored no opposition. Motion carried.

Action 25-112

Moved by council Binder, seconded by council Vogel to Exit Executive Session at 8:44pm. **Roll Call:** All favored no opposition. Motion carried.

Action 25-113

Moved by council Scheff, seconded by council Hanisch to **Adjourn** at 8:45pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: \_\_\_\_\_  
Nicole Siemonsma  
Finance Officer

\_\_\_\_\_  
City Mayor or Council President

Published once at the approximate cost of: \_\_\_\_\_

Publish Date: \_\_\_\_\_